

Now Hiring!

Come be a part of our team at Lincoln Park/Tiara Rado Golf Course(s)! Enjoy a fun fast-paced environment. We are looking for a Seasonal Golf Shop Assistant.

DUTIES:

- Assist in the day-to-day operations of either golf facility
 - Opening/closing procedures
 - Collection of golf related fees
 - Golf cart rental
 - Driving range operations
 - Sales of golf merchandise
- Adhere to high levels of customer service
 - Provide information and assistance to the public
 - Enforce/communicate rules and policies of golf division
 - Assist customers in the sales of golf shop merchandise
- Assist in the coordination of tournaments and special events
- Complete daily reports of transactions
- Perform related duties and responsibilities as required.



QUALIFICATIONS:

Ability to:

- Multi-task
- Type 30 WPM
- Answer phones
- Work a variety of hours and shifts.

Knowledge of:

- Retail cash handling
- Retail shop organization and management
- Tournament operations
- Public relations and customer service
- Golf industry, preferred

Apply at gjc-city.org/jobs

Call Human Resources with any questions: 970-244-1512